



PROSECUTION: _____

DEFENSE: _____ RD: _____

INSTRUCTIONS

This sheet is provided to help you keep track of time. Please do **not** submit it to tournament staff. Timekeepers for both teams should work **together** to ensure that this sheet is completed accurately.

TOTAL TRIAL TIME

You have 3 hours to complete your trial (includes objections and stoppages). Please notify a Blue Shirt if you feel that your trial is in danger of exceeding the All-Loss time.

Time trial begins	Time trial must end	Time trial actually ends
_____:	_____:	_____:
<i>Time begins when judge asks both sides if they're ready to begin oral argument.</i>	<i>Add 3 hours to your start time. You may not exceed this time (Rule 3.4)</i>	<i>Time ends after the final closing argument, whether it's the P rebuttal or D closing.</i>

PRE-TRIAL EVIDENTIARY ARGUMENT CHECKLIST

Before Defendant begins main argument

1. Write down amount of time D reserved for rebuttal.	
2. Determine amount of time D has for main argument. (10 minutes minus time reserved for rebuttal). Write it down.	

During Defendant main argument:

3. After 3 minutes, stand and display timecard reading, "Intro time has expired"; if judge doesn't acknowledge you with a physical gesture after 10 seconds, verbally announce that time has expired. (judges are instructed to acknowledge you).	
4. Stand and display timecard reading "TIME" once you reach the end of main argument, See #2. (note: if D requests rebuttal, then argument will be stopped to give D requested time to rebut).	
5. If the judge grants courtesy time, continue to keep your stopwatch running. (Ex: D attorney reserves 2 mins for rebuttal so time is called after 8 minutes expire; Judge lets student finish a point that she was making and, consequently, goes 0:45 seconds over the 8 minute mark; thus the student has used 0:45 seconds of courtesy time).	

After Defendant main argument but before Prosecution's argument:

6. Write down total time D used for main argument. (include Courtesy time)	
7. If applicable, determine how much Courtesy time D used: items #6 minus (-) #2.	
8. Determine how much time P has for its main argument. Add the Courtesy time listed above (#7) to 10:00. Write it down.	

During Prosecution main argument:

9. Repeat step #3.	
10. Stand and display timecard "TIME" once you've reached the time listed in #8.	
11. Repeat step #5.	

Before Defendant rebuttal:

12. Write down total time P used for main argument (include Courtesy time).	
13. If applicable, determine how much Courtesy time D used: items #12 minus (-) #8.	
14. Determine how much time the D has for its rebuttal. Add the Courtesy time listed above (#13) to time reserved for rebuttal (#1). Write it down.	

INSTRUCTIONS

You have 55 minutes to present your case how you see fit.

Set your stopwatch for 55 minutes

- Stop the clock on objections.

Keep a running tally of time—COUNT DOWN!

- Ex: P Opener delivers a 7-minute opening. You would note 48:00.

Collaborate with your fellow timekeeper

- You are colleagues and friends of the court, not adversaries.

If there's more than one re-direct or re-cross of the same witness, please log their time on the same line.

P Opening	
Time used: ____:____	Trial time remaining: ____:____

P Direct of Witness 1	
Time used: ____:____	Trial time remaining: ____:____

P Re-Direct(s) of Witness 1	
Time used: ____:____	Trial time remaining: ____:____

P Direct of Witness 2	
Time used: ____:____	Trial time remaining: ____:____

P Re-Direct(s) of Witness 2	
Time used: ____:____	Trial time remaining: ____:____

P Direct of Witness 3	
Time used: ____:____	Trial time remaining: ____:____

P Re-Direct(s) of Witness 3	
Time used: ____:____	Trial time remaining: ____:____

P Cross of Witness 4	
Time used: ____:____	Trial time remaining: ____:____

P Re-Cross(es) of Witness 4	
Time used: ____:____	Trial time remaining: ____:____

P Cross of Witness 5	
Time used: ____:____	Trial time remaining: ____:____

P Re-Cross(es) of Witness 5	
Time used: ____:____	Trial time remaining: ____:____

P Cross of Witness 6	
Time used: ____:____	Trial time remaining: ____:____

P Re-Cross(es) of Witness 6	
Time used: ____:____	Trial time remaining: ____:____

P Closing	
Time used: ____:____	Trial time remaining: ____:____

D Opening	
Time used: ____:____	Trial time remaining: ____:____

D Cross of Witness 1	
Time used: ____:____	Trial time remaining: ____:____

D Re-Cross(es) of Witness 1	
Time used: ____:____	Trial time remaining: ____:____

D Cross of Witness 2	
Time used: ____:____	Trial time remaining: ____:____

D Re-Cross(es) of Witness 2	
Time used: ____:____	Trial time remaining: ____:____

D Cross of Witness 3	
Time used: ____:____	Trial time remaining: ____:____

D Re-Cross(es) of Witness 3	
Time used: ____:____	Trial time remaining: ____:____

D Direct of Witness 4	
Time used: ____:____	Trial time remaining: ____:____

D Re-Direct(s) of Witness 4	
Time used: ____:____	Trial time remaining: ____:____

D Direct of Witness 5	
Time used: ____:____	Trial time remaining: ____:____

D Re-Direct(s) of Witness 5	
Time used: ____:____	Trial time remaining: ____:____

D Direct of Witness 6	
Time used: ____:____	Trial time remaining: ____:____

D Re-Direct(s) of Witness 6	
Time used: ____:____	Trial time remaining: ____:____

D Closing	
Time used: ____:____	Trial time remaining: ____:____